

EXPLANATORY STATEMENT – 2022 AGM

This Explanatory Statement accompanies the notice to members of the Annual General Meeting (“**AGM**”) of the Motor Neurone Disease Association of Queensland Inc. (“**the Association**”) to be held on Saturday, 28 May 2022.

The minutes of the 2021 AGM and the 2021 financial statements and audit report to be tabled at the AGM are available upon request.

Election of President, Treasurer, Secretary & Ordinary Management Committee Members

As at the date of the Notice of Meeting, the Management Committee of the Association consists of:

- President: Diana Melham
- Vice President: Elyse Maberley
- Secretary: Julia Rollston
- Treasurer: Evan Nunn
- Ordinary Members: Jacqui Williams

AGM elections will be held for the positions of **President, Treasurer, Secretary** and **Ordinary Members**. A Management Committee nomination form will accompany this statement and is also available upon request.

(EXTRACT)

14. MEMBERSHIP OF MANAGEMENT COMMITTEE

14.1 The Management Committee of the Association shall consist of a President, Vice President, Secretary, Treasurer, all of whom shall be members of the Association, and such number of other members (*ordinary members*) as the members of the Association at any general meeting may from time to time elect or appoint, provided that:-

14.1.1 subject to sub-rule 14.1.2, the total number of members of the Management Committee holding office at any time shall not exceed a maximum number of eight (8);

14.1.2 the members of the Association may by resolution at any general meeting increase or decrease the maximum number of members of the Management Committee, but must not decrease the number of members below four (4).

14.2 Subject to sub-rules 14.3, 14.4 and 16.1, each member of the Management Committee will be elected to office for a term expiring at the second annual general meeting after the election of the member to that office, but shall be eligible upon nomination for re-election.

14.3 The term of office of the President and of the Treasurer will expire in an even-numbered year, and the term of office of the Vice-President and of the Secretary will expire in an odd-numbered year, in each case being the next such year after the year in which the person holding such office is elected to the office.

14.4 If, at the time that notice of an annual general meeting is to be given, there are two or more ordinary members serving on the Management Committee and less than half of such serving ordinary members are due to retire at the annual general meeting of which notice is to be given, then the Management Committee may determine (by such means, whether by lot or otherwise, as the Management Committee considers fair and reasonable) that one or more of such ordinary members serves for a term of less than two years in order to procure that half, or as near as practicable to half, of the ordinary member positions fall vacant at the annual general meeting.

14.5 At the annual general meeting of the Association, members of the Management Committee whose term of office is then due to expire shall retire from office, but shall be eligible upon nomination for re-election.

- 14.6 The election of officers and other members of the Management Committee shall take place in the following manner:-
- 14.6.1 Any two members of the Association shall be at liberty to nominate any other member to serve as an officer or other member of the Management Committee;
 - 14.6.2 The nomination, which shall be in writing and signed by the member and his proposer and seconder, shall be lodged with the secretary at least fourteen days before the annual general meeting at which the election is to take place;
 - 14.6.3 A list of the candidates' names in alphabetical order, with the proposers' and seconders' name, shall be posted in a conspicuous place in the office or usual place of meeting of the Association for at least seven days immediately preceding the annual general meeting;
 - 14.6.4 Balloting lists shall be prepared (if necessary) containing the names of the candidates in alphabetical order, and each member present at the annual general meeting shall be entitled to vote for any number of such candidates not exceeding the number of vacancies;
 - 14.6.5 Should, at the commencement of such meeting, there be an insufficient number of candidates nominated, nominations may be taken from the floor of the meeting.
- 14.7 Any member of the Management Committee may resign from membership of the Management Committee at any time by giving notice in writing to the secretary but such resignation shall take effect at the time such notice is received by the secretary unless a later date is specified in the notice when it shall take effect on that later date or such member may be removed from office at a general meeting of the Association where that member shall be given the opportunity to fully present his case. The question of removal shall be determined by the vote of the member's present at such a general meeting. A member has no right of appeal against the member's removal from office under this Rule.